



EYP TÜRKiYE 2026

QUARTER I REPORT

By the Board of European Youth Parliament Türkiye

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Tomtom Mahallesi, İstiklal Caddesi, Beyođlu İş Merkezi
No:187, Kat:2, D:145, 34433
Beyođlu, İstanbul
Türkiye

Email: info@eyp.org.tr

Web: www.eyp.org.tr

Instagram: @eypturkiye

LinkedIn: European Youth Parliament Türkiye

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Introduction

The Board of European Youth Parliament (EYP) Türkiye consists of the following seven members: President, Vice-President, Secretary General, Finance and Fundraising Director, Sessions & Events Director, Human Resources Director, and Public Relations Director. This report provides an overview of the work that was done by the Department Directors in the first quarter of the 2026 term. It elaborates on the tasks and activities carried out by the Directors, as well as outlining their responsibility areas.

Following this, the Board will publish three more reports throughout the year, with the second and fourth one consisting of the work of all seven members. The Board remains available for any inquiries, concerns, and suggestions from the members via board@eyp.org.tr.

Kindest regards,
Board of EYP Türkiye

Department of Finance & Fundraising

Bookkeeping

- Conducted a comprehensive review of all income and expenditure streams across EYP Türkiye, including an in-depth analysis of the previous fiscal year's budget to ensure financial continuity and accuracy.
- Established new internal bookkeeping mechanisms for the systematic management of invoices, contracts, and petitions, strengthening the organisation's long-term financial sustainability and transparency.
- Developed dedicated expenditure and income tracking sheets for each session, enabling real-time monitoring of financial flows and improving accountability across all events.
- Developed a **standardised financial reporting template** for session Finance Officers, ensuring consistent and comparable financial documentation across all EYP Türkiye events.
- Conducted a **reconciliation of outstanding payments and receivables** from previous sessions, ensuring all pending financial obligations were identified, tracked, and flagged for resolution.

Fundraising

- Developed and adopted EYP Türkiye's **Private Fundraising Strategy for 2026**, co-designed with Finance Officers and the Sessions & Events Department, and adapted for implementation by Head Organisers across this year's sessions to ensure national-level strategic alignment.
- Successfully applied for the **#WithRefugees** funding stream provided by the EYP International Office in collaboration with the Secretary General, securing **€700** for the **Alanya 2026 Regional Selection Conference**.
- Assigned Finance Officers to all 2026 sessions, with redefined responsibilities focused on overseeing the fundraising process in line with Board policies, ensuring cross-session coordination, and maintaining a newly created database of contacts and connections to support future sessions.
- Submitted a membership application to the **GoFor Youth Organisations Forum** to expand EYP Türkiye's visibility and strengthen its presence and connections within civil society.

- Built new databases for public fundraising opportunities and fund applications, with a plan to apply to approximately **5 external public funding sources** for upcoming sessions, broadening the organisation's revenue base.
- Redesigned internal department strategies and mechanisms to strengthen long-term private sector partnership opportunities, with a focus on sustainable and recurring sponsorship pipelines for EYP Türkiye.

Legal Responsibilities

- Conducted a thorough review of all financial and administrative records of EYP Türkiye's legal association, **Avrupa Gençlik Parlamentosu Derneği (AGPD)**, in collaboration with the Secretary General, ensuring full compliance and up-to-date bookkeeping.
- Completed the execution of fundraising and partnership contracts for upcoming sessions, providing a sound legal framework and formal documentation for all financial agreements on behalf of AGPD.
- Assumed signatory authority on behalf of AGPD under the official title of **Treasurer**, formalising the department's legal responsibility and reinforcing governance structures within the organisation
- Conducted a comprehensive audit of all active and pending contracts held by AGPD, identifying gaps in documentation and ensuring all agreements are properly archived and legally sound for future reference.
- Initiated the development of a **standardised contract templates library** for EYP Türkiye, covering partnership, sponsorship, and venue agreements, reducing legal risk and accelerating the contracting process for incoming sessions.

Inter-Department and EYP Turkey-wide developments

- Introduced a **White Paper Procedure** for the Finance & Fundraising Department, establishing a structured and transparent mechanism for submitting, reviewing, and implementing internal suggestions and policy proposals.
- Designed and implemented a new **Light System** to monitor and ensure organisational sustainability across EYP Türkiye's sessions, providing a clear and actionable framework for assessing session health and operational readiness.
- Developed comprehensive **training modules** on fundraising, venue management, workplace organisation, and project writing, made available for broad organisational use to strengthen capacity and consistency across all levels of EYP Türkiye.
- Produced new **Head Organiser Toolkits** to enhance contracting mechanisms and organisational assurance for EYP Türkiye events, equipping Head Organisers with standardised resources to navigate legal, financial, and logistical processes more effectively.
- Established a structured **reimbursement schedule** consolidating both past and current session obligations, ensuring timely and transparent processing of reimbursements for Officials across EYP Türkiye events.
- Maintained and strengthened the ongoing relationship with **Understanding Europe Türkiye (UE TR)**, overseeing financial tracking in collaboration with the programme's Country Coordinators through a double-check system to ensure full transparency and accountability.

Department of Session & Events

Planning

- Created an **Annual Plan of Events** consisting of 4 Regional Selection Conferences, 1 National Session and 1 National Selection Conference, alongside 1 Head Organisers Training, 1 Training Weekend, 1 Members Weekend and 1 HO Summit.
- Created an outline for opening the **Q1/2 Conference Calls for the 2027 term**.

Bid Reception

- Prepared an **Example Bid Template** layouted by the PR Department, which is a booklet that explains how a potential Head Organiser should prepare their proposal.
- Opened calls for conferences in the 2026 term (excluding Regional Selection Conferences).
- Reviewed the bids presented by the Head-Organisers for Istanbul NS, Mersin NSC and Training Weekend (which was passed on by the previous Board) together with the whole department and submitted it for the approval of the Board. All bids were accepted, with the dates for the NSC and TW being rearranged after the first touch meet for the events.

Session Preparation

- **Continued the preparations** for the following events, assisted the leadership (particularly the Head-Organiser) in their efforts to actualise the session both financially and logistically;
 - Amasya 2026 - 4th Regional Selection Conference of EYP Türkiye
 - Eskişehir 2026 - 5th Regional Selection Conference of EYP Türkiye
 - Alanya 2026 - 6th Regional Selection Conference of EYP Türkiye
 - Adana 2026 - 7th Regional Selection Conference of EYP Türkiye
- **Started the preparations** for the following events from scratch and guided the HOs with the assigned Officers regarding possible crises, event and team planning, time and energy management, communication and task management etc.;;
 - Istanbul 2026 - 5th National Session of EYP Türkiye
 - Mersin 2026 - 32nd National Selection Conference of EYP Türkiye
 - Training Weekend 2026

Internal Representation

- Maintained **communication with the leadership** members of the events of the 2026 term.
- Participated in Amasya RSC as one of the National Committee Representatives to oversee the execution of the organisation. Was the primary Point of Contact for the Leadership.
- Arranged the meetings of the selection panels for the teams of Eskişehir RSC, Alanya RSC and Adana RSC, representing the NC Board and providing the perspective and stance of the NC on the selection of the Officials for our events.
- Attended Amasya RSC and Eskişehir RSC as the NC Representative alongside the allocated Board Members in order to **facilitate the smooth running** of the events and **guide the Head Organisers** and **assist the leadership** in necessary occasions.

Event Evaluation

- **Prepared the Session Evaluation Report** of Amasya 2026 with the attending Board Member (Talha Tekin), providing detailed information about the event, what happened and the learning points.
- **Started preparing the Session Evaluation Report** of Eskişehir 2026 with the attending Board Members (Talha Tekin & Yağız Aydoğan), providing detailed information about the event, what happened and the learning points.
- Prepared and shared the Session Evaluation Form for Amasya and Eskişehir RSCs with participants.

Contact

- Received and responded to emails from schools and teachers interested in hosting events under the name of EYP Türkiye.



Miscellaneous

- Assigned one of our Officers, Yankı, with the task of assisting preparations of Eskişehir RSC and observing the process (although she was not able to attend).
- Assigned one of our Officers, İrem, with the task of assisting preparations of Alanya RSC and allowed them to participate in the session with the title of “NC Officer” and observe the process.
- Assigned two of our Officers, Melek and Neva, with the task of assisting preparations of Istanbul NS and allowed them to participate in the session with the title of “NC Officer” and observe the process.
- Assigned two of our Officers, Sinan and Neva, with the task of assisting preparations of Mersin NSC and allowed them to participate in the session with the title of “NC Officer” and observe the process.
- Assigned one of our Officers, Sinan, with the task of assisting preparations of Training Weekend and observing the process.

Department of Human Resources

Training & Member Events

- In collaboration with the Sessions and Events Department, work on the **Istanbul 2026 Training Weekend has been initiated** and the modules are currently being prepared.
- **New Member Event ideas** are being developed together with HR Department officers.

Internal & External Coordination

- **Communication was established with the HR Department of Spain** in order to redirect Turkish applicants interested in EYP to EYP Türkiye.
- **Members were informed** about Amasya, Eskişehir, and Alanya sessions through email communication.
- Inquiries received through the HR Department email were answered in coordination with HR officers.

Registrations & Renewals

- Following Amasya, **New Member Forms** were shared with delegates who attended EYP 101, and applicants who completed the form were admitted as members via the Members Platform.
- In order to ensure **regular tracking of members** after each session, separate forms and corresponding folders were created and organised.

Outreach & Inclusion

- In collaboration with the Sessions and Events Department, planning has been initiated for a **potential Outreach Weekend**.
- A **Needs Form** was shared with school clubs, and newly appointed School Ambassadors and teachers were added to communication channels (such as WhatsApp group) and mailing lists.
- **Presentations were delivered to Advisors** during the Amasya and Eskişehir sessions.

Delegations

- The delegate selection process for Eskişehir RSC was carried out, with **80 delegates selected out of 128 applicants.**
- The delegate application process for Alanya RSC was initiated, receiving **158 applications.**
- Following Amasya, **delegate selection for NSC** was conducted based on the lists provided by the Jury Team.

Clubs

- A meeting was held with the **Marmara University EYP Club** to present the annual plan and to oversee their activities.
- A **Teachers Meeting** is scheduled for 28th of April to introduce the new Board and our new plan for 2026.

Point of Contact with

- School Ambassadors and members were regularly communicated with regarding updates and processes.
- Individuals interested in joining EYP were **informed** and **guided** through relevant communication channels.
- Coordination was maintained with Leadership and Human Resources (IO) regarding **evaluation-related processes.**

Department of Public Relations

Social Media Accounts

- Published all pre-session and post-session posts for sessions organised during the term.
- Shared media outputs, application announcements, and important organisational updates regularly.
- Prepared and posted content for important international and awareness days to maintain engagement and visibility.
- Reposted relevant content and announcements shared by the EYP Network when necessary.
- **Initial concepts** and **ideas** have been developed, and the first TikTok content is expected to be launched around the Alanya Conference period.
- Created **visibility-oriented content** especially during officer recruitment periods, including informative Q&A-style stories explaining officer roles and responsibilities.
- Achieved a more consistent level of **engagement**, **reach**, and **profile visits** on Instagram compared to the previous year.

External Inquiries

- Primarily worked on responding to inquiries received through Instagram and maintaining communication with individuals seeking information about the organisation.
- Any PR-related inquiries directed to the Human Resources Department were planned to be coordinated and communicated accordingly; however, no such specific situation occurred during the first quarter term.
- Participated in the Teachers Meeting together with the Human Resources Team, contributing to interdepartmental support and collaboration when needed.
- Collaborated with the Sessions Department in the **preparation of a booklet** specifically designed for Head-Organisers. The booklet focused on providing guidance and structure regarding the bid process for Head Organisers.

Design

- Officers have been informed about the planned **merchandise-related workflow** and future design processes.
- Guidance and support were provided by the PR Team whenever editors or session teams require assistance regarding design-related questions, Canva usage, or content preparation.
- The PR Team actively **supported** session teams in **maintaining Visual Consistency** and **improving Design Quality** when requested.
- **Archiving and organisation of the session materials** of Amasya RSC and Eskişehir RSC into the Drive system are planned and currently in progress.

Website Administration

- Discussions regarding improvements, necessary updates, structural changes, and new design elements are continuously maintained together with the Secretary General to ensure the smooth functioning of the website.
- No direct suggestions or feedback regarding the website have been received during the current quarter term. However, the PR Team remains fully open to feedback and possible improvement suggestions regarding the website and related platforms.
- Necessary **updates are implemented** whenever required, including updates to the website content and Linktree information to **maintain Accuracy and Accessibility**.

Public Relations Guideline

- No official Public Relations Guideline has been prepared during the current quarter term so far.

Point of Contact With

- During pre-session periods, communication was initiated mainly with Session Editors, and the information was then conveyed to the Editorial Assistants and Media Teams.
- During the session period, communication continued with both Editors and Editorial Assistants regarding post **approvals, questions, and media-related processes**.
- During post-session periods, Editors continue to serve as the primary points of contact, especially regarding the sharing of media outputs and post-session communication processes.
- A **possible collaboration** with the College of Europe has been established with the help of the PR department and further steps will follow.
- **Sponsorship Documents** and **Partnership-related Materials** were reviewed through PR checks before finalisation and sharing processes.